

Ellensburg School District #401

1300 E Third Avenue, Ellensburg, WA 98926
(509) 925-8000 - www.esd401.org

OPT-OUT OF RELEASE OF STUDENT DIRECTORY INFORMATION FOR THE 2018 – 2019 SCHOOL YEAR

Parents/guardians should only complete this form if they do not want information shared about their child. If restriction is desired, please submit this form to your school, or to the District Office located at 1300 East 3rd Avenue, Ellensburg, WA 98926. ***This form must be submitted annually to keep the restriction active.***

HIGH SCHOOL STUDENTS ONLY: MILITARY RECRUITMENT OPT-OUT

- Please do not release student directory information (name, phone, address, etc.) to military recruiters as required by law.

STUDENT DIRECTORY INFORMATION OPT-OUT

- Please do not publicly recognize my child for awards or release their name, photo or other student directory information.

Checking this box restricts your child's name, photo and directory information from being published in staff-produced district and school newsletters and publications (including event, activities and athletic programs), recognition, public displays of student work with names or photo, honor roll and graduation lists, district/school websites and social media, district/school photos and video, classroom video recording by higher education/practicum students, etc. Parents/guardians may not authorize certain parts of school-related publicity and not others while having an active "Opt-Out of Release of Student Directory Information" form on file. Customized parent permission forms are not to be used for this purpose.

If no documentation is on file, it will be assumed that permission for release of directory information has been granted.

Please be aware that ensuring **student privacy is not possible at school-or-district-sponsored public performances or athletic/activity events where cameras are permitted.** Other students, parents, community members and news media may record/photograph/film at events and publicly share this information. By choosing to have their children participate in such activities and programs, parents/guardians are agreeing to this condition. Also, student-produced news is not legally considered student directory information. Parent/guardians who do not want their children included in student-produced news should not have their children pose for these photos or participate in student media. In addition, the District does not have control of outside news media/publications. News media access to non-public locations and events, such as inside a classroom, will be conditioned upon agreement to honor parent/guardian preferences.

YEARBOOK OPT-OUT

- Please do not include my child (name, phone, etc.) in the elementary, middle or high school yearbook/annual.

PTA DIRECTORY INFORMATION OPT-OUT

- Please do not release student directory information (name, phone, address, etc.) to parent organizations for school directories. By checking this box, your family will not be listed in the school director.

STUDENT NAME:

SCHOOL:

GRADE:

SIGNATURE OF PARENT/GUARDIAN OR SIGNATURE OF STUDENT IF 18 YRS OF AGE OR OLDER:

DATE SIGNED:

(File in student's cumulative folder).