

MEETING MINUTES

TO: The File

FROM: Brian Piippo

DATE: June 7, 2019

SUBJECT: Education Specification Meeting Minutes
Held June 5, 2019
At Ellensburg School District Office
Integrus Project No. 21849.01

Parties In Attendance: Executive Committee

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The following is a record of the author's understanding of comments made and direction given. Written clarifications or corrections should be directed to Integrus Architecture within seven days of the date of publication of these minutes.

Items from discussion:

OAC Meeting – 2:00 pm

1. The school board meetings for June have been canceled. The next board meeting is scheduled for Thursday, July 25, 2019.
 - a. The June 26th meeting was to cover the following action items
 - i. Approval of the Ellensburg and Integrus agreement
 - ii. Approval of the new Elementary School and Mt Stuart budgets
 - iii. Approval of schematic design phase – Both Schools.
 - b. A special board meeting was discussed to go over the above action items.
 - i. The special board meeting proposal was rejected
 - c. The executive meeting scheduled for June 19th will take the place of the June 26th meeting for the action items.
2. June 11th Community meeting
 - a. The program spaces for the schools will be reviewed.
 - b. Masses of the buildings at both sites will be reviewed.
 - c. The budgets at for both schools are to be reviewed. *Follow Up: Email from OAC dated 6/7/19 to not show budget numbers per Executive decisions – See below.*
3. Review Estimate Assumptions
 - a. Garco reviewed construction assumptions for SD estimate with the group.
 - b. Summary page for SD estimate was shared.
4. Solar ready – Mt Stuart and New Ellensburg Elementary
 - a. The District is looking at grants for solar ready or solar panels – both schools
 - b. The schools could be specialized – Mt Stuart (Solar) New Elementary (Wind)
 - c. Need more information from District regarding the grants and plans for green energy options. Needs to be coordinated with MW.

Executive Committee – 3:30 pm

1. Food service delivery was discussed.
 - a. There are multiple deliveries throughout the day.
 - i. Not a production kitchen
 - b. Bus traffic/delivery traffic/student hard surface access needs to be developed more.
 - i. Need/desire a barrier between loading area and hard surface
 - ii. Do not need a dock for loading

- c. Need to coordinate a trash enclosure for pick up and storage of trash and recyclables.
- 2. Review the site plans floor plans and massing of both schools
 - a. Glazing/lighting needs to be coordinated with technology.
 - i. Able to darken room
 - ii. District using short throw projectors.
 - b. Mt Stuart
 - i. The program and relationships between uses was received positively. Type IIB construction type
 - ii. Some concern with the roof line at gymnasium with regards to massing
 - 1. Low slope roof line with parapet was modeled – Was not liked and returned.
 - iii. The proposed industrial open ceiling was received with hesitation.
 - 1. Look was not liked as much during school tours
 - iv. It was noted that heat tape at the roof would be needed to mitigate ice buildup.
 - 1. OAC recommended full ice shield at all roofing
 - c. New Elementary
 - i. Initial response/concern was that new Elementary was too much like Mt Stuart. (Do not want prototypical school)
 - 1. Upon review of the program relationships, massing, and materials it was determined that the schools were not prototypical. Initial concern was withdrawn.
 - 2. Similar concerns and comments for new Elementary as at Mt Stuart.
- 3. Community presentation – June 11, 2019
 - a. Two stations – One for Mt Stuart and one for new Elementary.
 - i. Provide boards of site plan, floor plan and massing for both schools.
 - ii. Consider two computers for Sketchup model.
 - b. Graphic for school bond
 - i. What was promised and what is delivered in SD