

## MEETING MINUTES

TO: The File  
FROM: Steven Clark  
DATE: May 14, 2019  
SUBJECT: Meeting Minutes  
Held May 13, 2019  
Integrus Project No. 21849.00

Parties In Attendance: Sign-in Sheet attached

The following is a record of the author's understanding of comments made and direction given. Written clarifications or corrections should be directed to Integrus Architecture within seven days of the date of publication of these minutes.

10 S. Cedar Street  
Spokane, WA 99201  
509.838.2194 | fax  
509.838.8681 | phone

Bullet point items from discussions

### General Comments:

- Glazing at corridors – best for learning environment
- Sensory gym – autism space
- Side gym entrance
- Tactile at interior and exterior
- Art opportunities?

### First Response/ Security:

- Lowest threat (random Person) – schools spend money
- Highest threat (student/ parent – user) – no money spent
  - Visibility is the best deterrent – avoid command position. Eliminate blind spots/ plenty of lighting
  - Control access – remote control/ access – proxy card. Keep people out, let people in, record log.
  - Video surveillance – remote control/ access (shared with first responders)
  - Space has egress and access barrier/ controlled evacuation
- Crash bar on all doors/ lock downs – classrooms
- First responders' access to school from all sides
- Create HVAC zones/ able to control environment fully with zone
- Exterior doors @ all classrooms/ crash
- K-5: it is staff/ parent not student accountability – incident
- Hardened point not really cost effective/ control is better than hard
- Refuge zones
- Clarity of location and signage (way finding)

### Executive meeting:

- Schedule: early site package (building pad.)/ city driven
- Target value design
- 3-sided courtyard

### Buses/ Parking:

- Bus special ED – pull out away from main bus (see Morgan)
- Access to gym/ public parking and access both schools
- Access and parking – 15<sup>th</sup> Ave – Mt. Stuart
- Temp parking west of site

Review of Schedule

- Mt. Stuart
- New Elementary
- Building foot print in the fall/ new elementary
- June 11<sup>th</sup> community design committee

Educational Specifications:

- Visioning – guiding principles
- Programming and space allocation

Mt. Stuart – learning court yard:

- Create 3-sided courtyard
- Entry progression into front door
- More parking – for after school activities
- Snow removal of court yard/ landscaping – to soften space
- Not exiting through multi-purpose/ gymnasium – each classroom has exit – more than one path
- Restroom from shared learning space – not desirable

New Elementary:

- Separate bus/ traffic patterns
- Protection from wind by admin
- North entry – contend with snow and ice
- Wind protected outdoor learning space
- Site exposed to elements
- After hours access
- Gymnasium lobby
- Swap parking

City/ state parks/ RCO land:

- OAC is working with city to transfer lands
- Development of Cora and Helena Street/ 38ft wide
- Parcels to west of Mt. Stuart parking may come available
  - Parking/ existing for kindergarten and pre-k school/ negotiations on going.
- BPA power line
- Pre-K (sensory gym/ annex area) – play area separate